

# WELLINGTON EXEMPTED VILLAGE SCHOOLS

## VACANCY ANNOUNCEMENT

The following position is available for appointment. Applications for hire will be accepted until filled. Eligible persons possessing the required qualifications and wishing to be considered for the job should apply in writing, include a statement of qualifications with your application and send it to: Edward Weber, Superintendent, 305 Union Street, Wellington, Ohio 44090 or [eweber@wellingtonvillageschools.org](mailto:eweber@wellingtonvillageschools.org).

**JOB TITLE:** FOOD SERVICE MANAGER

**ASSIGNMENT:** DISTRICT

**QUALIFICATIONS:**

- High school diploma or equivalent required, bachelor's degree in food service preferred
- Institutional food service and budget management skills verified by training and work experience
- Neat in appearance, good human relations, reliable, honest
- ServSafe food protection certified
- Knowledge of operational characteristics, service and activities of a school food service program
- Knowledge of principles and practices of budgets, principles of supervision, training and employee evaluation
- Available to work irregular hours or non-traditional schedule when required
- Displays flexibility, reliability, self-discipline and a willingness to take on challenging tasks
- Pass BCI & FBI Background Checks.

**Please include the following with the application:**

- Cover Letter
- Resume
- Reference List
- Copy of credentials, transcripts, and Praxis Scores if applicable

**DUTIES:** Per Job Description

**TERMS:** Multi-Year Contract

**WAGES:** Negotiable (July 26, 2021)

It is the policy of this District that no candidate for a position in this District shall be discriminated against on the basis of race, color, religion, national origin or citizenship status, creed or ancestry, age, gender, marital status, non-disqualifying disability, height, or other protected categories.