

Westwood Elementary Drop Off & Pick Up Information

****2025-2026 Route Changes****

Enter the Car Rider Line from Sheila Drive Westbound, to N Mill Street Southbound to Jones Street Eastbound.

DROP OFF

Breakfast Car Rider Line: 7:30am-7:40am—Students eating breakfast will enter through **Door I**. Staff will begin opening car doors at 7:30. **Door I** will be locked after 7:40am. If you arrive after 7:40am and your students will be eating breakfast, please park in the Main Parking Lot and walk your student to the office through **Door A**.

No Breakfast Car Rider Line: 7:50am-8:00am—Students not eating breakfast will enter through **Door A**. Staff will begin opening car doors at 7:50am. **DO NOT arrive for this drop off line prior to 7:50am** so as to not cause delays in the breakfast line.

Bus Riders: Students utilizing district transportation will enter through **Door B** and will arrive at the school in time to eat breakfast.

Walkers: If eating breakfast, please enter through **Door I** between 7:30am and 7:40am. If not eating breakfast, enter through **Door A** between 7:50am and 8:00am.

PICK UP

Car Rider Line: 2:30pm-3:00pm—**DO NOT arrive for this line prior to 2:30pm** Students will be dismissed to their vehicles through **Door A** after the busses leave the parking lot. Car Rider Tags must be hung on the rearview mirror and visible to our staff. When exiting the Car Rider Line, you may turn right or left onto Union Street.

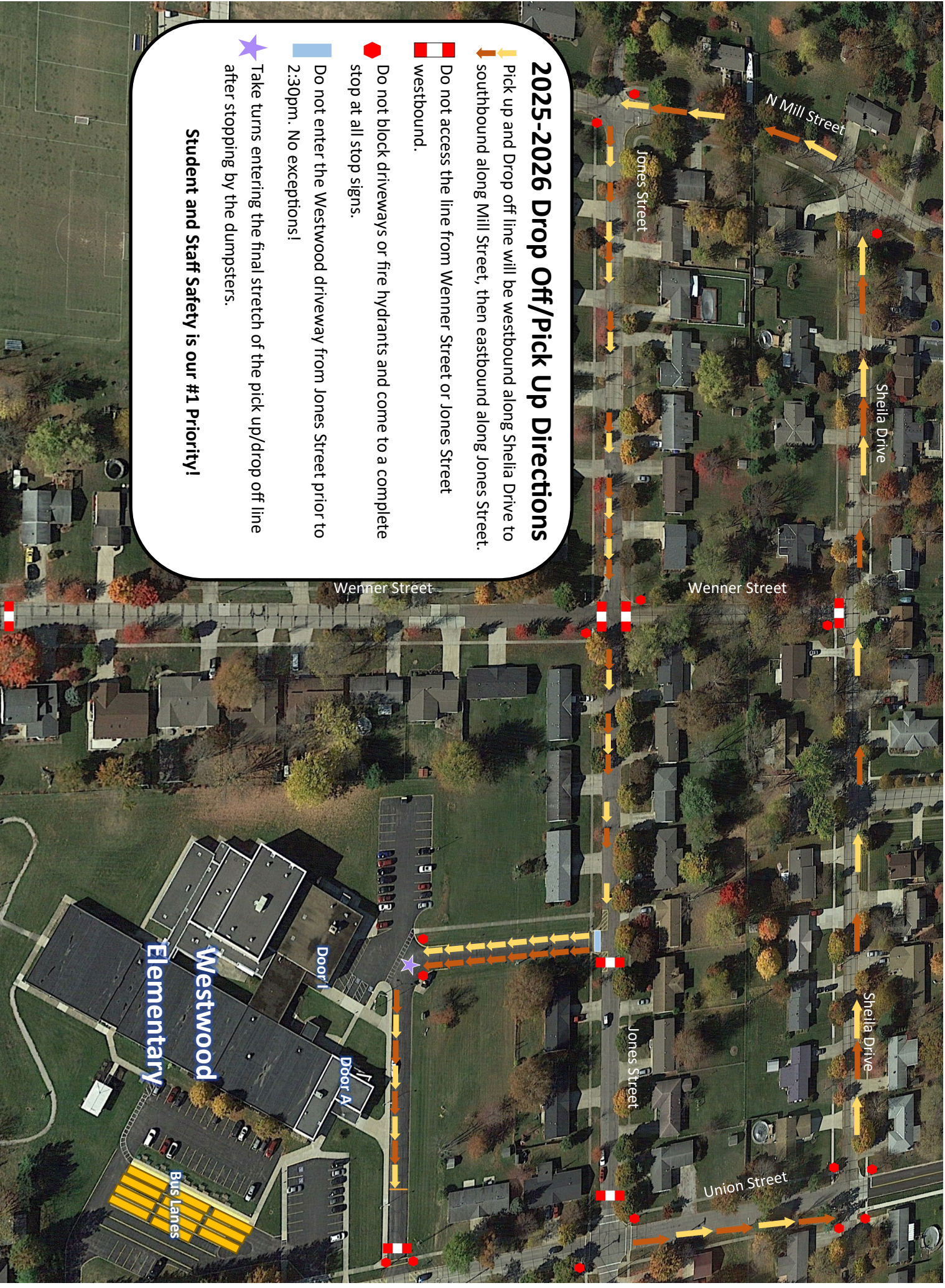
Bus Riders: Dismissal for students utilizing district transportation will begin at 2:45pm through **Door B**.

Walkers: Walkers will be dismissed after the busses leave the parking lot through **Door A**. Please utilize sidewalks and crosswalks at all times.






Boys and Girls Club: Please park in the Rear Parking Lot and use **Door I** for pick up. If Westwood or HeadStart Car Rider lines are still running, park in the Main Parking Lot and walk to **Door I** for pickup.

ADDITIONAL INFORMATION

- * Westwood staff will open all vehicle doors. Please have your student wait until a staff member opens the door for them.
- * Students will only be loaded and unloaded through the passenger side of the vehicle.
- * DO NOT block driveways or fire hydrants while in the Car Rider Line
- * Do not “go around” vehicles in the Car Rider Line unless directed to do so by a staff member.
- * Remember to follow all state laws and guidelines regarding child safety seats and seatbelts prior to leaving the Car Rider Line.
- * If you do not have your Car Rider Tag, do not get in the Car Rider Line. You must park in the Main Parking Lot and pick up your student from the office (Door A). NO EXCEPTIONS!
- * Proper identification will be required EVERY TIME you pick up your student from the office (throughout the day and at dismissal).
- * Any changes to a student’s dismissal must be communicated to the office by a note from a parent or a phone call prior to 1:30pm.
- * Please be patient - The safety of our students and staff is our #1 priority. Please do your part to help keep our children and staff safe.



2025-2026 Drop Off/Pick Up Directions

-  Pick up and Drop off line will be westbound along Sheila Drive to southbound along Mill Street, then eastbound along Jones Street.
 -  Do not access the line from Wenner Street or Jones Street westbound.
 -  Do not block driveways or fire hydrants and come to a complete stop at all stop signs.
 -  Do not enter the Westwood driveway from Jones Street prior to 2:30pm. No exceptions!
 -  Take turns entering the final stretch of the pick up/drop off line after stopping by the dumpsters.
- Student and Staff Safety is our #1 Priority!**